

GrillaTech

Document details:

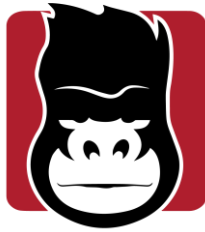
Title	Information Security Policy Statement
Document ID	EXT011
Version number	1.03/0123
Status	Published
Published date (web)	01/23
Author	Clover
Approved by	Board of Directors
Review date	01/24
Review frequency	Annual

Revisions:

Version	Date	Description	Revision
1.01	01/22	Original document	Original copy
1.02/0123	01/23	Updated	All details by Clover
1.03/0123	09/23	Updated	Added page 1 document details

Dependencies and related policies or process:

Document	Location
IT Systems Use Policy	IT-Systems-Use-Policy.pdf (grillatech.com)



GrillaTech

Information Security Policy Statement

This is the statement of general policy and arrangements for:

Grillatech Limited

Overall and final responsibility for information security:

Managing Director

Grillatech is totally committed to the principles and practice of excellence and the requirements of the ISO 9001 information security. The scope of our work includes all activities relating to professional services, IT managed services and IT support services.

Our overall objective is to consistently provide customer value and satisfaction in service through world-class leadership, continual improvement, employee development, recognition and social responsibility.

1. Objective

The objective of information security is to ensure the business continuity of Grillatech and to minimise the risk of damage by preventing security incidents and reducing their potential impact. Our information security policy provides a framework supporting our company strategy and business plan, facilitates continual improvement and ensures the fulfilment of our customers' requirements and other applicable requirements.

The Senior Management Team and staff of Grillatech are committed to this and the Managing Director has approved the information security policy.

2. Policy

The policy's goal is to protect the organisation's informational assets against all internal, external, deliberate or accidental threats.

The security policy ensures that:

- Information will be protected against any unauthorised access;
- Confidentiality of information will be assured;
- Integrity of information will be maintained;
- Availability of information for business processes will be maintained;
- Legislative and regulatory requirements will be met;
- Business continuity plans will be developed, maintained and tested;
- Information security training will be available for all employees;
- All actual or suspected information security breaches will be reported to the Information Security Manager and will be thoroughly investigated.

Procedures exist to support the policy, including necessary policy statements and plans. All policy statements supporting this information security policy may be found at <https://Grillatech.uk/resources>.



These policies will be reviewed regularly and at least annually and may be updated from time-to-time.

The Senior Management Team (SMT) is responsible for maintaining the policy and providing support and advice during its implementation.

All managers are directly responsible for implementing the policy and ensuring staff compliance in their respective departments and compliance with the Information Security Policy is mandatory.